

Minutes of Neighbourhood Plan (NP) Steering Group Meeting, 4 August 2015, No.19

Present

N Wilson (Chair), J Brentor, P Favier, I Campbell, D Mace, H Wilcox, R Hewlett, S Lacey, S Barnhurst-Davies, L Norman, H Mace

1. **Apologies:** M Norman, G Humphreys, M Tribe, A Hayward, R Ford

2. **Declaration of interests**

See previous minutes.

Rob agreed to leave the room during the site criteria analysis discussion, item 6.

3. **Review & agree minutes**

- a. Nikki has acquired the toolkit for the 'Community Right to Bid' process but said that it described what it was rather than how to use it. It is considered a good idea to list community assets (to identify and protect key sites - the community then has 6 months to put a bid together should it so want to) and put this in the NP. A suggested list has been drawn up and this will be displayed at the 'drop in' events on 12th and 22nd August along with an explanation of the scheme. Further suggestions for assets will be sought. There was discussion on whether current owners should be consulted and it was explained that a working party should be set up within 6 months of publication of list. See FPP1 on page 2 of NP summary.
- b. Questions re DPD – this does not take precedent over the NP and will not be ratified for several months as other smaller villages are questioning why they have not been allocated new housing quotas.
- c. Concern was expressed that Highways do not encourage direct contact on NP – all has to be done through our liaison officer. They will comment on the NP once submitted for WC consultation.
- d. Jane said there has still been no response from the Primary School on the draft NP.
- e. Taylor Wimpey does have first option on the strip of land allowing access to the roundabout on A338.

4. **Update from the Parish Council**

The revised NP will be discussed by the PC (NHD Committee) on 17th August. Any further changes will be incorporated into the NP before final formatting ready to send to WC in September. Dave reiterated that the meeting of 3rd July (see previous minutes) was a private meeting and so there are no formal minutes to distribute to the SG.

5. **Ratification of changes to Policies and Proposals**

- a. Nikki thanked Jane for her continued hard work in developing these, in particular, and the NP generally.
- b. Changes were suggested to clarify LC4, LC6, LH3, LH5, TP1, T4, TP5 (**Dave to consult with Bev on wording**), ID1, CP1, CPP1, CPP3 (new proposal – needs to be tightened), CPP4 and LPP3. Jane indicated that she did highlight the policies and proposals relating to the Primary School when she sent them the draft NP for comment. They will have another opportunity to comment during the WC consultation period.

c. It was agreed to change the wording of each proposal from 'X will do ...' to 'X to do ...'.

6. **Site preference criteria and analysis**

a. These criteria were drawn up using various sources (WC suggestions, those in other NPs, SHLAA inclusion criteria and own thinking) and have been related back to the survey results. The main discussion centred on whether criteria based on subjective appraisal (what potential developers *say* they will do) should be included. **Nikki, Jane and Dave** to meet the next day to finalise this list. The site preferences are being publicised at the events on 12th and 22nd August.

Post meeting note – see Jane's email with new criteria requesting response by 5pm Thursday 6th August. Simon and Christopher will be finalising the weighting for the criteria that evening.

b. The site preference scores based on the criteria at time of the meeting were discussed but, in the light of above, these are not being published as they are now subject to change. All developers will be notified of the finalised site preferences at the same time.

7. **AOB**

a. **Lucy** said that the Business survey questionnaires had now been collated (20 employers, 195 employees) and thanked Dave for his hard work in getting them to take part. She does not think that the findings will result in major changes to the Local Economy section of the NP but rather used to justify what has been written. A short summary of results to be written.

b. Nikki thanked Peter for his contribution to the NP process to date – he is shortly moving away from the village.

8. **Next meeting:** Tuesday 1 September, 7.30pm in White Horse.