

Minutes of Neighbourhood Plan (NP) Steering Group Meeting, 2 September 2015, No.21

Present

N Wilson (Chair), J Brentor, D Mace, C Bird, R Hewlett, S Lacey, M Tribe, L Norman, H Mace

1. **Apologies:** G Humphreys, H Wilcox, I Campbell, I Draper, R Ford, S Barnehurst-Davis
2. **Conflicts of interest:** Rob Hewlett as previously. He stated he has put in a revised planning application for Scotts House.

3. Minutes of last meeting

The independent Site Preference Analysis was completed as per the timetable (thanks to Christopher Bird, Alan Foster and John Elliot). The results were sent simultaneously to the PC, SG, WC and developers. There have been a couple of responses from developers: from Charles Church requesting full results of their scoring and from Longford asking for the results in a formal letter rather than email. Both requests were met. The overall results were presented to the public at the open event on Saturday 22nd August.

The completed NP (proof read by Margaret Tribe) was ready for discussion at the PC meeting on 1 September.

4. Update from PC

The PC has delegated the responsibility of the NP to the New Housing Development Committee (NHDC). The latter discussed and wholeheartedly endorsed the NP on 1 September and thanked the SG for their hard work. There were three queries regarding the Site Preference Analysis – a. will there be a map to show where sites are? (SG response - yes there will be), b. would it be better to put the sites in ranked order (SG response - prefer to order geographically – accepted), c. colour code the bands on the table (SG response - accepted).

5. Update from WC

Nikki received a note from WC last Friday that stated that the NP needs to be strengthened with respect to the aspects relating to concerns of Historic England and Natural England. Subsequently Jane went through the NP and has demonstrated that most of the questions are answered but need to be made clearer in the document. This she is doing by tightening some wording, adding an extra column to the site preference table (scoring unaffected) and stressing the importance of the Village Design Statement. However there is no guarantee that WC will not come back with more questions in this area.

Secondly a submission checklist was received which includes the inclusion of a Basic Conditions Statement. This can be a lengthy document but according to Enfusion can be considerably shortened as a result of the NP conforming to the Wiltshire Core Strategy (and therefore conforms with EU obligations etc). Jane is currently pulling this together.

Now that the NP has been ratified by the SG it will be given to Simon straightaway for formatting. The aim is still to submit to WC by mid September. Their response time is not known. It is likely

that further changes and clarifications, hopefully minor, will be requested. After these have been dealt with, there is a further 6 week public consultation period carried out by WC before it is sent to the Independent Inspector. All being well these steps will be undertaken before Christmas so that the referendum can take place next Spring.

6. Ratification of final draft of Plan and Policies

Site Preferences additional chapter which gives interpretation of this analysis: – agreed by all (Rob H abstained) that this should be included in the main body of the report.

The inclusion of an extra policy in Landscape and Local Character (LC7):

‘Opportunities to maximise the activities of the Downton Green Group, in conjunction with Salisbury Transition, to encourage recycling, re-use and repair of household goods will be supported’:- agreed by all.

Finally the whole NP including policies and proposals was ratified by all (no abstentions).

John Glen has agreed to write a preface to the NP. Jane will prompt him by sending him the finished document.

7. Feedback from Open Event 22 August

This event took place in front of the White Horse where there was continual interest throughout the day on the site preferences. In addition, there were 3 suggestions for further community assets to be considered. One person complained that we should not have stated that the event took place outside the White Horse (his reasoning - potential conflict of interest although that piece of land does belong to the PC).

8. Project time Scale

As discussed above. Nikki will notify Alan F and the timetable will be included as an Appendix.

9. AOB

- a. It was agreed that 10 prizes of £20 vouchers (Borough Café or local pubs) should be allocated to the participants in the Business Survey. 1 in 20 would be winners.
- b. All claims (eg printer cartridges) to be made asap either direct to Bev or via Jane.
- c. It was agreed to renew the website (£60) in October for another year.
- d. It was agreed that it was premature to consider disbanding the SG but not necessary to meet every month. The next meeting is proposed for November but maybe cancelled if deemed unnecessary nearer the time.
- e. Similarly we should not consider having a party until after the Inspector has passed the NP.
- f. Printed copies of the final NP will be available prior to the referendum.

10. Next meeting: Tuesday 3 November (if considered necessary), 7.30pm in White Horse.